

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
APRIL 16, 2015 – 10:00 to 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Colleague
 - a. Software Upgrade
 - i. Pre-requisites and co-requisites, training
 - ii. Scheduled WebAdvisor upgrade 5/15 (Friday)
 - b. 4 year CIP approval – VPs of Instruction / Instructional Office
 - c. Hire Letters – Prof Dev hours via Colleague (Target May)
 - d. Gainful employment reporting (July deadline)
 - e. Intermittent Re-Bill issue
 - f. Refund issue – two possible solutions (1. Java 2. Certificates)
2. Summer Registration Priorities – changes
3. Secure Passwords – May 11th
4. Performance issues - Cuyamaca
5. OpenCCCApply
 - a. A&R Contacts (GC Laura M, CC Vanessa S)
 - b. International, Supplemental ?
6. Transcript Requests – Done ? Communication ?
7. SARS-MSGs – PO rcvd by vendor – discussing installation and configuration
8. Document Imaging – Further Implementation of Doc Types (FA, EOPS, DSPS, etc.)
9. Degree Verification – Live
 - a. Training from Vendor to be scheduled
 - b. Training for A&R to do their own uploads
10. Roll out Office 2013
11. G39 Reports Live – Data Warehouse – Enrollment Management
12. Counseling - ImageNow profiles, and finishing Cuyamaca all counselor configuration – Done ?
13. DART – Degree Audit Articulation – Training

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. CurricUNET – Engaged new vendors – scheduled May 14th – afternoon 4-5 vendors.
2. Workday Deployment
 - a. Material on the Intranet – check it out! (<http://intranet.gcccd.edu/workday/meetings.html>)
3. WebSites – next steps (Forms, Videos, etc., decommission of old server)
 - a. Purchasing FormStack, and archive of old site options
4. Wireless – Prop V Project; goal is for 100% coverage and include planning for BYOD; engaged HP for discussion on entire infrastructure (coverage and capacity will be included) – Onsite visit done, waiting for report
5. SIRSI – Library system – moved – implementing MobileCirc to facilitate inventory – configuring iPads
6. HelpDesk Software – preparing vendor demo scripts

7. Securing Customer Information / Security – Plan – Steve Abat

Ongoing Projects

1. Colleague
 - a. Academic Program / Major – waiting for follow up meeting – who should update and where
 - b. DARS – For Students
 - i. Performance issue fixed – load testing is next
 - ii. IS working on WebAdvisor interface, Disclaimer, accessible off campus, security
2. Upgrade network Infrastructure
 - a. New Firewalls purchasing
 - b. Increase bandwidth across key college pathways
 - c. Planning for new Core routers

Meetings for 2015

1. Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 10:50
2. Spring / Summer dates will be 5/21, 6/18, 7/16, 8/20